



## British Columbia Professional Fire Fighters' Burn Fund

February 1, 2018

To All BC Adult Burn Survivors

### **RE: 2018 BCPFF BURN FUND BURSARY APPLICATION INVITATION**

The BC Professional Fire Fighters' Burn Fund is pleased to announce that we are now accepting applications for our bursary program. Five bursaries will be granted: The "Oswald Howell Memorial Bursary" in honour of Captain Howell from the Vancouver Fire Department. Captain Howell died from a result of his burns while involved in a motor vehicle accident while responding to an emergency in 1952, he was only 45 years old; the "Dr. Charles Snelling Bursary" and the "Captain Alex Blake Memorial Bursary" in honour of these two individuals who had the foresight to see the importance of a relationship between fire fighters, burn units and the burn survivors of BC.

The "Owen Cantlie Bursary" in honour of a young burn survivor who generously wanted to gift a lasting legacy for Burn and Trauma survivors of BC.

We are very excited to announce the newest Bursary; "Kris Biggs Memorial Bursary" in honour of Kris's commitment to Burn Camp and member of the Future is Mine (see all Bursary descriptions in the policy package).

Attached are the criteria for applying for all bursaries, which have been established to support Burn Survivors in the Province of BC, to help further their post-secondary education.

If you or any other Burn Survivor is interested in applying for these Bursaries please review the criteria and send a letter to the Burn Fund office no later than April 30<sup>th</sup>, 2018.

If you have any questions or concerns, please call the BCPFF Burn Fund Office at 604-436-5617.

Sincerely,

Lois Budd  
Chair – Bursary Committee  
Director  
PER

Ray Boucher  
Member Bursary Committee  
Vice President

Shawn Cropley  
Member Bursary Committee  
Director

**BRITISH COLUMBIA PROFESSIONAL FIRE FIGHTERS' BURN FUND**  
**"PREVENTING VICTIMS, EMPOWERING SURVIVORS!!!"™**

Enclosure: Criteria for application & Bursary Summary

The Burn Fund Executive and Board of Directors are represented by professional fire fighters from around the province and hospital staff who donate their time.  
All positions are unpaid.

**Gord Ditchburn, President**      **Ray Boucher, Vice President**      **Todd Schierling, Secretary/Treasurer**  
3891 Main Street, Vancouver, BC V5V 3P1 • Office: 604 436-5617 • Fax: 604 436-3057 • [www.burnfund.org](http://www.burnfund.org)



### **BCPFF Burn Fund Bursary Policy**

1. To be eligible for the "Oswald Howell Memorial Bursary", the "Captain Alex Blake Memorial Bursary", "Dr. Charles Snelling Bursary", "Owen Cantlie Bursary" and the "Kris Biggs Memorial Bursary", the student must be a Canadian citizen, a landed immigrant or deemed to be on refugee status living in British Columbia and a Burn Survivor.
2. Each Bursary shall be awarded to the student who is continuing their Post Secondary Education in an accredited Post -Secondary Educational Institute in British Columbia. If the educational facility is not accredited it will be at the discretion of the Bursary Committee to award the Bursary to that Institute.
3. The recipient must have graduated from Grade 12 or equivalent. If the student was unable to graduate from High School due to his/her burn injuries the bursary may be awarded to that student to assist he/she in the successful completion of high school and/or further Post Secondary Education Institute.
4. The recipient of any of these Bursaries should have the following attributes:
  - a. The student must also be a Burn Survivor who has spent at least 1 day in a hospital for treatment for their burn injuries
  - b. Has a positive attitude and has put forth a strong effort to achieve their personal best
  - c. Has made a positive contribution to the community
  - d. Has exemplified courage and strength in overcoming their burn injuries
5. The Burn Fund Bursary Committee will consist of 3 to 5 Burn Fund Directors, who will review all applications and make the selection on the basis of the material in the application and student need; not on Scholastic merit.

The Burn Fund Bursary Selection Committee will be responsible for:

- Establishing particulars as they relate to the criteria for the Bursary.
- Reviewing applications and choosing the recipient student.
- A Burn Fund Director or representative awarding the Bursary to the recipient at their Graduation Class.

Burn Fund Administration will be responsible for:

- Maintaining a relationship with the Central Okanagan Foundation & the Vancouver Foundation.
- Advising all donors/representatives of all Bursaries, the recipient's name, address, school etc. and invite the donor to present the bursary certificate at the annual burn camp kick off.

- Advising Judith Akins (Donor and daughter of Oswald Howell) the recipients name, address, school etc. of the Oswald Howell Bursary and invite Judith to present the bursary certificate at the annual bur camp kick off. Advise Judith Akins if no Bursary is awarded on a particular year
- Advising the Central Okanagan Foundation & the Vancouver Foundation of the recipients' name, contact information and the post - secondary institute information of where they will be attending.

NOTE: The decision of the Burn Fund Selection Committee will be final.

6. If the Bursary amount is greater than the tuition fees the student may use the remaining money to purchase books/materials for their enrolled class/es.
7. If there are no applications received on any given year, the Bursary Committee may award additional Bursaries subsequent years. A student is allowed to defer receiving payment of the Bursary for up to three years from the awarded date. If the award is not paid out during that time, the money is returned to the Bursary Fund.
8. The BCPFF Burn Fund Office must receive bursary applications no later than April 30<sup>th</sup> each year.

#### SELECTION CRITERIA

1. Must be a Burn Survivor who has been hospitalized.
2. Applications should include the following:
  - A covering letter which details future goals and objectives
  - A list of all school and community volunteer experience
  - Two letters of reference from employers, educational institutions, volunteer or community groups, etc. that support the applicant's work ethic, character, work experience, citizenship, leadership, etc.
  - Applicants Social Insurance Number
3. Preference will be given to those students who have attended the BCPFF Burn Fund Summer Camp for Burn Injured Children as a camper, junior counselor or counselor. (#3 required for eligibility for Biggs Memorial Bursary)
4. Preference will be given to those students who have participated in fire safety, burn prevention and awareness in their school and/or community.
5. Preference will be given to those students that have connected to the adult burn program "The Future is Mine", through at least one of these:
  - FACEBOOK - The Future is Mine
  - Have scheduled a submission of their story for the Burn Fund website
  - Participated in one of the Future is Mine activities as offered by the BCPFF Burn Fund.



### Summary of the BCPFF Burn Fund Bursaries

The British Columbia Professional Fire Fighters' Burn Fund is proud to offer educational bursaries on an annual basis and there are currently five educational bursaries offered.

1. **The “Oswald Howell Memorial Bursary”** in honour of Captain Howell from the Vancouver Fire Department. This Bursary is \$1,000.00

Captain Howell died from a result of his burns while involved in a motor vehicle accident while responding to an emergency in 1952, he was only 45 years old.

2. **The “Dr. Charles Snelling Bursary”** in honour of Dr. Charles Snelling one of the individuals who had the foresight to see the importance of a relationship between fire fighters, burn units and the burn survivors of BC. This Bursary is \$500.00
3. **The “Captain Alex Blake Memorial Bursary”** in honour of Coquitlam Fire Fighter Local 1782 Captain the other individual who had the foresight to see the importance of a relationship between fire fighters, burn units and the burn survivors of BC. This Bursary is \$500.00
4. **The “Owen Cantlie Bursary”** in honour of a young burn survivor who generously wanted to gift a lasting legacy for Burn and Trauma survivors of BC. This Bursary is \$500.00
5. **The “Kris Biggs Memorial Bursary”** in honour of Kris’s commitment to the annual Burn Camp and member of the Future is Mine, Adult Burn Survivor Program. This Bursary is \$750.00

Attached are the criteria for applying for all bursaries, which have been established to support Burn Survivors in the Province of BC, to help further their post-secondary education.

If you or any other Burn Survivor is interested in applying for these Bursaries please review the criteria and send a letter to the Burn Fund office no later than April 30<sup>th</sup>, each year.