



## BC Professional Fire Fighters' Burn Fund **BURN CAMP** **Junior Counselor Application**

Please mail or fax to address at bottom of form by:  
**DEADLINE - MAY 12, 2017**

### **Position: JUNIOR COUNSELOR**

#### **Description & Expectations:**

A Junior Counselor (JC) is someone who has been to Burn Camp before, usually as a Camper, and is between the ages of 19-23. This is a position which allows someone who has graduated from being a Camper but still wishes to be involved with camp, return in a leadership role. Each cabin group will have a JC and he or she will stay in a cabin with Counselors and Campers and participate in camp activities throughout the entire week (Sunday – Friday). A JC is not specifically assigned any Campers but rather, participates with the cabin as a group and helps out wherever needed. At times, a JC may be asked to help out with or spend time with certain Campers for a brief amount of time.

The schedule for Burn Camp is jam packed with all kinds of great activities. Junior Counselors are expected to participate in camp activities with Counselors and Campers and provide encouragement and a positive attitude. Cabin groups sit together during meals, do evening activities together (depending on the night) and prepare and present a cabin skit on Wednesday night. On average, Burn Camp welcomes 70 Campers ranging in age from 6–18 years old.

Each cabin has a Cabin Rep; this is someone who has been at camp for at least two years as a Counselor. The Cabin Reps are still assigned Campers but have the added responsibility of being the cabin leader and managing any cabin or Camper issues. Cabin Reps also liaise with the Burn Camp committee. Cabin Reps are great resources for new JC's who may have questions about camp and how things work. A JC may return to camp more than one time, as a JC, as long as he/she is between the ages of 19-23.

In order to bring together all the selected Junior Counselors, new and returning, we host a Mandatory Counselor Orientation Session (MCOS) the Saturday before camp begins. It is required that every single Junior Counselor attend, whether it's your first year or fifth year, as it allows everyone to meet and be a part of the training for the week ahead.

Burn Camp 2017 will be our 24<sup>th</sup> year and without a doubt, it has been our outstanding Counselors and JC's and their dedication which has enabled Burn Camp to be such a successful program for so many children who have suffered a burn injury. Thank you for your interest in being a JC.

If you have any further questions please contact the Burn Fund offices at 604-436-5617.

## **Specific Dates, Travel Info and Time Commitment for all Counselors**

### **Friday, July 14, 2017:**

All out-of-town Counselors & Junior Counselors **who are travelling by plane** will arrive in Vancouver (on the latest arriving flights we can book for you that day) and you will be met at the airport by a Burn Camp Rep who will drive you to the hotel where you will share a room with another Counselor or Junior Counselor of your same gender.

All out of town Counselors **who are driving themselves to Vancouver** may proceed directly to the hotel where you will share a room with another Counselor or Junior Counselor of your same gender.

**Saturday, July 15, 2017:** All Counselors & Junior Counselors will attend the Mandatory Counselor Orientation Session (MCOS). You will be driven to the location or (if it's near the hotel) you will be given directions on how to walk there. This is an all-day event. While you are in this session, our campers from out-of-town will be arriving throughout the day, they will be taken care of by other chaperones who will check them into the hotel and provide some type of activity.

When the MCOS is over (approx. 4pm), you will return to the hotel and prepare for dinner. All out-of-town Counselors, Junior Counselors and Campers will have dinner together and then go to some type of event such as bowling. Additionally, on this night, you will be paired with 2 campers, of your same gender, who will be sharing your hotel room and for which you are responsible. (These will not necessarily be the same campers you will look after at camp.)

### **Sunday, July 16, 2017:**

All Counselors, Junior Counselors & Campers will be taken by bus from the hotel to the Kick-Off location. After the Kick-Off event is over (12 noon) you will board buses to proceed to the Burn Camp location. Now camp officially begins!

### **Sunday, July 16 to Friday, July 21, 2017:**

You will be at Burn Camp.

### **Friday, July 21, 2017:**

Last day of camp and all campers leave. Counselors stay at camp for a mandatory de-brief session that happens in the early afternoon.

Dinner is provided for all Counselors that evening.

Out-of-Town Counselors **who are travelling by plane**, will stay overnight and then be taken to the airport on Saturday, July 22 for flights departing in the afternoon or early evening.

Out-of-Town Counselors **who are driving back home** have the option to stay for dinner and/or overnight or are free leave directly after the afternoon de-brief session has ended.

### **IMPORTANT NOTE:**

The Burn Fund office will book and pay for all flights and hotel accommodations. The list you have just read is our standard operating procedure for the days before camp 'officially' begins and after camp ends.

If you have specific travel requirements that are outside of the dates listed above or if you don't require a hotel room for the Friday night, please contact Nola at the Burn Fund office (as soon as you know you have been selected as a Counselor or Junior Counselor) to discuss. It is much easier for us to book it correct the first time than have to make adjustments. Thank you!

Any questions or concerns, please call the Burn Fund office 604-436-5617.



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## PERSONAL INFORMATION

Name \_\_\_\_\_ E-Mail \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Address \_\_\_\_\_ Cell Phone \_\_\_\_\_  
City \_\_\_\_\_ Postal Code \_\_\_\_\_  
Employed or Student: \_\_\_\_\_

## SECTION A

1. Are you fluent in any foreign languages? Please indicate \_\_\_\_\_
2. Do you possess a current Lifeguard/Water Safety Certification? (Circle one) Yes No  
**If yes**, submit a copy with application.
3. Do you possess any other type of current certification, which may be helpful?  
Please submit a copy and explain \_\_\_\_\_
4. What age group do you have previous experience working with?  
Ages 6-9 \_\_\_ Ages 10-13 \_\_\_ Ages 14-18 \_\_\_ All \_\_\_ None \_\_\_
5. What age group do you prefer working with?  
Place number 1, 2, 3 in order of preference Ages 6-9 \_\_\_ Ages 10-13 \_\_\_ Ages 14-18 \_\_\_
6. Each Junior Counselor receives an Adult size camp T-shirt, your size is: S M L XL XXL XXXL (Circle one)

**There is a strict no smoking policy** while attending camp. If you are a smoker contact the office for support ideas from the camp medical team.

**If you have been a Junior Counselor before, please go directly to Section C**

## SECTION B

7. How many years have you attended Burn Camp? \_\_\_\_\_
8. If you have not been to Burn Camp before, how did you become interested? \_\_\_\_\_
9. \_\_\_\_\_
10. Are you out-going & feel comfortable with singing or leading songs in front of children? (Circle one) Yes No
11. Have you had experience with overnight camps for other organizations? (Circle one) Yes No  
**If yes**, please explain \_\_\_\_\_
12. What are your expectations in becoming a Junior Counselor for Burn Camp?

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**BC PROFESSIONAL FIRE FIGHTERS' BURN FUND** - List Burn Fund activities you have been involved in:

- 1. \_\_\_\_\_ 4. \_\_\_\_\_
- 2. \_\_\_\_\_ 5. \_\_\_\_\_
- 3. \_\_\_\_\_ 6. \_\_\_\_\_

**VOLUNTEER COMMUNITY SERVICE** - List what activities you have been involved in.

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**SECTION C - HEALTH INFORMATION:**

Date of Birth: \_\_\_\_\_ Male Female (Circle one)  
 Family Doctor \_\_\_\_\_ Phone \_\_\_\_\_  
 Care Card Number \_\_\_\_\_

Do you have any allergies (food, medications, environmental)?

If yes, please list \_\_\_\_\_

Please describe severity of your allergic reaction (For example, rash, anaphylaxis or discomfort)

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***We will accommodate all food allergies but please understand that we are not able to accommodate food preferences.***

Do you take medication for a particular reason? (Circle one) Yes No

**If yes,** please list \_\_\_\_\_

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For your safety, are there any other medical conditions that the staff should be made aware of? (Circle one) Yes No

**If yes,** please list and explain \_\_\_\_\_

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## **JUNIOR COUNSELOR EMERGENCY AUTHORIZATION**

In the event that I, \_\_\_\_\_, cannot consent to treatment in an EMERGENCY, I hereby give permission to the physician selected by the Camp Director, to hospitalize, secure proper treatment for, and to order injection, anesthesia, or surgery for me.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### **PRIMARY PERSON TO CONTACT IN CASE OF EMERGENCY:**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Prov \_\_\_\_\_ Postal Code \_\_\_\_\_

### **SECOND PERSON TO CONTACT IN CASE OF EMERGENCY:**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Prov \_\_\_\_\_ Postal Code \_\_\_\_\_



## BC Professional Fire Fighters' Burn Fund SUMMER BURN CAMP – Agreement & Release

Please mail or fax to address at bottom of form by:  
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### AGREEMENT AND RELEASE

In consideration of the BC Professional Fire Fighters' Burn Fund, accepting (Junior Counselor's name) \_\_\_\_\_ (hereinafter called "JC") as a JC at the 2017 BCPFF Burn Fund Burn Camp and activities incidental thereto, including transportation provided by the BCPFF Burn Fund to and from Greater Vancouver, BC and also including Cheakamus Centre (our Burn Camp location) in Brackendale, BC at the request of the undersigned, the undersigned agrees, represents and certifies as follows:

1. It is recognized that the JC's participation in the camping program mentioned above and related activities involves risk of bodily injury and property loss and damage incidental to such type of activities, and it is agreed that the risk of any such injury, loss or damage is assumed by the JC.
2. The undersigned hereby waives, remises, releases and forever discharges the BCPFF Burn Fund and its respective officers, agents, employees and representatives, of and from all liability, claims or demands for damages whatsoever, except for those resulting from recklessness or willful misconduct, on account of personal injury to the JC or loss or damage to the JC's property resulting from, participation in the above mentioned activities, during the 2017 BCPFF Burn Fund Burn Camp, including by way of illustration but not limitation, injury, loss or damage occurring during (i) travel to and from camp; (ii) activities held therein; (iii) overnights and meals, rest and waiting periods. The undersigned further hereby agrees to hold harmless and to indemnify and defend the aforesaid BCPFF Burn Fund and it's respective officers, agents, employees and representatives, from and against any claims, loss, damage, cost, or expense including reasonable attorney's fees, that may be incurred as a result of any such action, claim or demand except for those based upon acts of recklessness or willful misconduct.
3. The BCPFF Burn Fund is hereby instructed and authorized to employ such emergency medical treatment as they see fit during the JC's participation in any of the above mentioned activities, if, in their sole judgment, the condition of the JC, because of injury, illness or otherwise, requires such emergency treatment, and the BCPFF Burn Fund and it's respective officers, agents, employees and representatives, are hereby remised, released, and forever discharged by the undersigned from any liability for all their decisions and actions, made and done in good faith, in administering such emergency medical treatment.
4. By signing this agreement and Release the undersigned hereby acknowledges and represents that he/she has read and understands (1) each of the provisions contained herein, and (2) the activities in which the JC will participate during the camp program.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2017  
(City) (Date) (Month)

Signature: (Parent or Legal Guardian) \_\_\_\_\_

Witness: \_\_\_\_\_

**PLEASE BE SURE TO HAVE WITNESS SIGN THIS PAGE**



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**BC Professional Fire Fighters' Burn Fund  
**SUMMER BURN CAMP – Releases****

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**JUNIOR COUNSELOR PHOTOGRAPHY RELEASE FORM**

I hereby grant permission for the taking of pictures and video and/or the release of information regarding:

Junior Counselor's Name \_\_\_\_\_

The photograph(s) video, and/or general information may be used as needed in the administration of the BCPFF Burn Fund's Burn Camp and/or may be published in, or used by, any of the media (including newspapers, magazines, television, radio, pamphlets, brochures, reports, etc.), without any liability on the part of the BCPFF Burn Fund.

Date \_\_\_\_\_ Junior Counselor's Signature \_\_\_\_\_

**FINAL RELEASE**

This is to certify that I, \_\_\_\_\_, have made application to the BCPFF Burn Fund Burn Camp, and hereby declare that the information provided by me in this application is true, correct and as complete to the best of my knowledge. I understand that any misstatements or omissions of fact shall be considered a cause for dismissal. I also grant the release of any information that may be helpful to the Burn Camp Committee in an investigation of my background.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**PLEASE NOTE:**

**No cameras or cell phones are allowed at camp. Only our designated photographers will be taking photos.**

**All campers and counsellors will receive a flash drive of the Burn Camp photo slideshow/video in the Fall.**



# BC Professional Fire Fighters' Burn Fund SUMMER BURN CAMP – Volunteer Skill Sheet and Certification Information

Please mail or fax to address at bottom of form by:  
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\_\_\_\_\_  
*Junior Counselor Applicant Name*

Below is a list of activities offered at the Burn Camp. Please place a **1** by those, which you feel qualified to teach and help instruct. Place a **2** by those you would like to teach and help but need to learn how. Place a **3** by those you are not interested in. Please feel free to add any activities not listed, that you may have experience doing. (Keep in mind; most activities will have more than one teacher and helper at a time).

- |                |                         |
|----------------|-------------------------|
| CRAFTS _____   | VOLLEYBALL _____        |
| KAYAKING _____ | HIGH/LOW ROPES _____    |
| SWIMMING _____ | OUTDOOR EDUCATION _____ |
| HIKING _____   | SOCCER _____            |
| ACTING _____   | WOOD WORKING _____      |

OTHER ACTIVITIES NOT MENTIONED ABOVE \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please check the following if you will be qualified prior to the camp and **ENCLOSE COPIES** of both sides of certificates. Please note certification is not a requirement of acceptance, but is an asset.

- |                          |                              |
|--------------------------|------------------------------|
| LIFE GUARD _____         | CPR LEVEL _____              |
| FIRST AID LEVEL _____    | OTHER CERTIFICATES _____     |
| DRIVER'S LICENCE # _____ | DRIVER'S LICENCE CLASS _____ |

**PLEASE INCLUDE A VALID COPY OF DRIVER'S LICENCE & ONE OTHER PIECE OF VALID IDENTIFICATION (i.e. BC Care Card)**





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**\*\* Procedure for CRIMINAL RECORD check \*\***

### **Dear Burn Camp Applicant:**

Please be advised that all applicants are required to complete a mandatory Criminal Record check as part of the process to participate in the BC Professional Fire Fighters' Burn Fund Burn Camp in any volunteer capacity.

The Burn Fund has enrolled in the Criminal Records Review Program (CRRP), a service allowing volunteers to fill out their information online which is convenient, **easy and FREE of charge.** The results will be emailed directly to the Burn Fund office and will be kept in strictest confidence.

Simply visit the link below, enter the access code and then fill out the info as requested on the website.

**Online Link:** <https://justice.gov.bc.ca/eCRC/>

**Access Code:** **C78A8Q6SWJ**

Please note that you need to click on one of the grey boxes at the bottom of the webpage either '**Request a New Criminal Record Check**' **OR** '**Share the result of a Completed Criminal Record Check**'. Then proceed through the rest of the online form.

**(Results of the criminal record checks are automatically sent to our office.)**

Thank you for your time and cooperation, if you require any further information or assistance, please contact the Burn Fund office at 604-436-5617.

With Respect,

*Brian Pederson*

Brian Pederson, Burn Camp Director

**BRITISH COLUMBIA PROFESSIONAL FIRE FIGHTERS' BURN FUND "PREVENTING VICTIMS, EMPOWERING SURVIVORS!!!"<sup>TM</sup>**