


Too Hot for Tots! Resource Purchase Order Instructions

PURCHASE ORDER



In order to receive complimentary resources they must be for use in B.C. and you must meet one of these four criteria.

Please check one of the following if it applies.

- 1) BC Educator working with BC families
- 2) BC Fire Fighter organizations (including volunteer Fire Fighters)
- 3) Non-Profit organizations who train BC family educators (i.e ECE, Public Health, First Aid Provider)
- 4) Non-profit organizations who support the education of BC families through volunteer activities (must receive approval from Frances MacDougall first)
- 5) BC Caregivers - Parents, Grandparents, Day Care Providers (brochure only)

VENDOR:

Ricoh Document Management
#102-2999 Underhill Avenue
Burnaby
British Columbia
V5A 3C2
604-415-9200
csrvan@ricoh.ca

BILLING ADDRESS:

Contact Name:

Contact Title:

Company Name:

Address:

City:

Province:

Postal Code:

Phone #:

Email Address:

SHIPPING ADDRESS:
(IF DIFFERENT THAN BILLING ADDRESS):

Contact Name:

Company Name:

Address:

City:

Province:

Postal Code:

Phone #:

Step 6
Submit your order

Step 1
Tick appropriate box to receive FREE resources.

Step 2
Enter billing & shipping info. No charges will apply if step 1 is completed.

For orders of more than 100 brochures and postcards or 50 of any other item, a 5% discount applies.

ITEM #	DESCRIPTION	QTY	UNIT PRICE	DISCOUNT	LINE TOTAL
100	Educator's Handbook & DVD DVD menu contains; <ul style="list-style-type: none"> • Too Hot for Tots! video (running time 16:56) • Adjusting Your Water Temperature video (Running time 3:20) • Caregiver Discussion- Presentation Slides(16 slides) <i>All six languages can be found on the DVD menu</i>		\$40.00	\$0.00	\$0.00
101	Brochure with Temperature Testing card (English)		\$1.85	\$0.00	\$0.00
102	Brochure with Temperature Testing card (French)		\$1.85	\$0.00	\$0.00
103	Brochure with Temperature Testing card (Punjabi)		\$1.85	\$0.00	\$0.00
104	Brochure with Temperature Testing card (Traditional) Hong Kong, Macau (Cantonese) & Taiwan (Mandarin)		\$1.85	\$0.00	\$0.00
105	Brochure with Temperature Testing card (Simplified) Mainland China, Singapore (Mandarin)		\$1.85	\$0.00	\$0.00
106	Brochure with Temperature Testing card (Spanish)		\$1.85	\$0.00	\$0.00
107	Brochure with Temperature Testing card (Vietnamese)		\$1.85	\$0.00	\$0.00
108	Poster Set, Hot Liquids, Hot Water, Hot Surfaces, First Aid (English)		\$18.25	\$0.00	\$0.00
109	Poster Set, Hot Liquids, Hot Water, Hot Surfaces, First Aid (French)		\$18.25	\$0.00	\$0.00

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ITEM #	DESCRIPTION	QTY	UNIT PRICE	DISCOUNT	LINE TOTAL
110	Poster Set, Hot Liquids, Hot Water, Hot Surfaces, First Aid (Punjabi)		\$18.25	\$0.00	\$0.00
111	Poster Set, Hot Liquids, Hot Water, Hot Surfaces, First Aid (Traditional) Hong Kong, Macau (Cantonese) & Taiwan (Mandarin)		\$18.25	\$0.00	\$0.00
112	Poster Set, Hot Liquids, Hot Water, Hot Surfaces, First Aid (Simplified) Mainland China, Singapore (Mandarin)		\$18.25	\$0.00	\$0.00
113	Poster Set, Hot Liquids, Hot Water, Hot Surfaces, First Aid (Spanish)		\$18.25	\$0.00	\$0.00
114	Poster Set, Hot Liquids, Hot Water, Hot Surfaces, First Aid (Vietnamese)		\$18.25	\$0.00	\$0.00
115	Hot Water Burns Like Fire Postcard (HWBLF)		\$0.25	\$0.00	\$0.00
116	Toolkit: <ul style="list-style-type: none"> • 1 - Handbook with DVD • 50 - Brochures (English) • 25 - HWBLF Postcards • 1 - Poster Set (English) 				
117	Sample Kit Items: <ul style="list-style-type: none"> • 1 - Handbook with DVD • 1 - Brochure (English) • 1 - HWBLF Postcard • 1 - Poster Set (English) 				

Step 3
Enter number of Toolkits required. (1 per site/location)

***For orders outside BC, additional shipping charge apply. Once your order has been received, a confirmation email will be sent with an invoice (shipping included) and instructions on how to pay for your order.

SUBTOTAL	\$0.00
SALES TAX	\$0.00
TOTAL	\$0.00

Comments:

Step 4
If you are hosting a THFT workshop, request one Workshop Package per person

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BRITISH COLUMBIA PROFESSIONAL FIRE FIGHTERS' BURN FUND "PREVENTING VICTIMS, EMPOWERING SURVIVORS!!!"™

I agree to distribute the Too Hot for Tots! Resources as per the above terms of agreement.

Ordered by

Date

PO #

Step 5
Read disclaimer, tick box, then enter your name and date.