



British Columbia Professional Fire Fighters' Burn Fund

February 3, 2011

To All BC Adult Burn Survivors

RE: 2011 BCPFF BURN FUND BURSARY APPLICATION INVITATION

The BC Professional Fire Fighters' Burn Fund is pleased to announce that we are now accepting applications for our bursary program. Three bursaries will be granted: The "Oswald Howell Memorial Bursary" in honour of Captain Howell from the Vancouver Fire Department. Captain Howell died from a result of his burns while involved in a motor vehicle accident while responding to an emergency in 1952; the "Dr. Charles Snelling Bursary" and the "Captain Alex Blake Memorial Bursary" in honour of these two individuals who had the foresight to see the importance of a relationship between fire fighters, burn units and the burn survivors of BC.

Attached are the criteria for applying for all bursaries, which have been established to support Burn Survivors in the Province of BC, to help further their post secondary education.

If you or any other Burn Survivor is interested in applying for these Bursaries please review the criteria and send a letter to the Burn Fund office no later than April 30th, 2011.

If you have any questions or concerns, please call the BCPFF Burn Fund Office at 604-436-5617.

Sincerely,

BRITISH COLUMBIA PROFESSIONAL FIRE FIGHTERS' BURN FUND
"PREVENTING VICTIMS, EMPOWERING SURVIVORS!!!"™

Terry Hughes
Chair – Bursary Committee
Director

Heather Wilson
Co-Chair – Bursary Committee
Project Director

Enclosure: Criteria for applications

The Burn Fund Executive and Board of Directors are represented by professional fire fighters from around the province and hospital staff who donate their time. All positions are unpaid.

Michael Hurley
President

Larry Thomas
Secretary/Treasurer





BCPFF Burn Fund Bursary Policy

1. To be eligible for the "Oswald Howell Memorial Bursary", the "Captain Alex Blake Memorial Bursary" and the "Dr. Charles Snelling Bursary" the student must be a Canadian citizen, a landed immigrant or deemed to be on refugee status living in British Columbia and a Burn Survivor.
2. The Bursary shall be awarded to the student who is continuing their Post Secondary Education in an accredited Post Secondary Educational Institute. If the educational facility is not accredited it will be at the discretion of the Bursary Committee to award the Bursary to that Institute.
3. The recipient must have graduated from Grade 12 or equivalent.
If the student was unable to graduate from High School due to his/her burn injuries the bursary may be awarded to that student to assist he/she in the successful completion of high school and/or further Post Secondary Education Institute.
4. The recipient of this Bursary should have the following attributes:
 - a. The student must also be a Burn Survivor who has spent at least 1 day in a hospital for treatment for their burn injuries
 - b. Has a positive attitude and has put forth a strong effort to achieve their personal best
 - c. Has made a positive contribution to the community
 - d. Has exemplified courage and strength in overcoming their burn injuries

5. The Burn Fund Bursary Committee will consist of 3 to 5 Burn Fund Directors and will review all applications and make the selection on the basis of the material in the application and student need not on Scholastic merit. The Burn Fund Bursary selection Committee will be responsible for:

- Maintaining a relationship with the Central Okanagan Foundation & the Vancouver Foundation.
- Establishing particulars as they relate to the criteria for the Bursary.
- Choosing the recipient student.
- A Burn Fund Director or representative awarding the Bursary to the recipient at their Graduation Class.
- Advising Judith Akins (Donor and daughter of Oswald Howell) the recipients name, address, school etc. of the Oswald Howell Bursary. Advise Judith Akins if no Bursary is awarded on a particular year
- Advising the Central Okanagan Foundation & the Vancouver Foundation the name, Social Insurance Number and the post secondary institute of the annual recipient of the bursary.

NOTE: The decision of the Burn Fund Selection Committee will be final.

6. If the Bursary amount is greater than the tuition fee the student may use the remaining money to purchase books/materials for their enrolled class/es.

7. If there are no applications received on any given year, the Bursary Committee may award additional Bursaries subsequent years. A student is allowed to defer receiving payment of the Bursary for up to three years from the awarded date. If the award is not paid out during that time, the money is returned to the Bursary Fund.

8. The BCPFF Burn Fund Office must receive bursary applications no later than April 30 each year.

SELECTION CRITERIA

1. Must be a Burn Survivor who has been hospitalized.
2. Applications should include the following:
 - ✓ a covering letter which details future goals and objectives
 - ✓ a list of all school and community volunteer experience
 - ✓ two letters of reference from employers, educational institutions, volunteer or community groups, etc. that support the applicant's work ethic, character, work experience, citizenship, leadership, etc.
 - ✓ applicants Social Insurance Number
3. Preference will be given to those students who have attended the B.C. P.F.F. Burn Fund Summer Camp for Burn Injured Children as a camper, junior counselor or counselor.
4. Preference will be given to those students who have participated in fire safety, burn prevention and awareness in their school and/or community.
5. Preference will be given to those students that have connected to the adult burn program "The Future is Mine", through at least one of these:
 - FACEBOOK – The Future is Mine
 - have scheduled a submission of their story for the Burn Fund website
 - Participated in one of the Future is Mine activities as offered by the BCPFF Burn Fund.